

Trafalgar Schools' Federation: Parent Governor Vacancy

Become a Parent Governor and join our Governing Board at Trafalgar Schools' Federation

We're looking for a new Parent Governor to join our Governing Board and help shape the future of our schools within the Trafalgar Schools Federation.

As parents and carers, you understand how vital strong governance is in helping schools thrive. This opportunity is open to parents of current pupils

What Does Being a Governor Involve?

As a governor, you will:

- Help to shape the strategic direction of the federation
- Support and constructively challenge school leadership
- Oversee educational outcomes, pastoral provision, and financial performance

At practical level we ask you to:

- Attend at least 2 meetings per term. These are normally held on Tuesday evenings.
- We run 3 Committees here at TSF that focus on the different areas of school life. Governors are expected to become a member of at least one of these.
- Attend a termly monitoring visit or similar in your chosen area; this could be reviewing the curriculum, attending events like pupils parliament or RRSA assemblies, checking policies are being followed.
- Commit to a full term of office which is 4 years.

What Skills Are Required?

We welcome applications from people of all backgrounds and experiences.

Skills in areas such as education, technology, HR, compliance, finance, or marketing would be particularly valuable — but no previous governance experience is required. Full induction, training, and ongoing support are provided through Achieving for Children (LBRUT).

Why Become a Governor?

Becoming a governor is a fantastic way to:

- Make a real difference in the lives of young people
- Share your experience and insights as a parent as well as your professional knowledge for the benefit of the school community
- Develop your leadership, governance, and strategic skills

- Join a dedicated, passionate team of governors and staff committed to delivering the best for our pupils

Speak to Those in the Know

If you'd like to know more, please reach out to any of our current governing board — who are happy to share their experiences. You can contact them directly or via governors@trafalgarfederation.org.uk

Interested? Here's What to Do Next

- Complete the Parent Election Nomination Form and submit it by 4pm on 23rd Oct.
- Include a short statement (maximum 100 words) explaining who you are and why you would like to become a Parent Governor. This will be shared with all parents if a vote is required.
- No canvassing is permitted.
- If more than one nomination is received, an election will be held.
- For more information about the process and timelines, please email governors@trafalgarfederation.org.uk

Election of a Parent Governor: Need to Know

If there are more candidates nominated than vacancies then a voting paper will be issued to all parents/carers, listing the names of all eligible candidates proposed and including any personal statements received by the due date. If only one candidate is nominated then that candidate will be elected unopposed. In this case a ParentMail will be sent to all parents with the name of the Governor elected, together with their personal statement.

For equality purposes, canvassing in any form is not permitted.

Further details of how a person may be disqualified are available separately. Unless later disqualified, a Parent Governor elected now may serve for a 4-year term of office (as specified in the schools Instrument of Government).

Trafalgar Schools' Federation is committed to safeguarding and promoting the welfare of children and young people and expects all staff, governors and volunteers to share this commitment. All Governors are required to have a DBS certificate.

You will also be required to consider training and development and attend relevant training courses.

Meetings are held every term at both committee level and for the full Governing Body which will involve contributing to agenda items, reading minutes and other papers as well as taking responsibility for action points generated from discussions.

All Governors are entitled to claim certain expenses, as outlined in the Governors' Allowances Policy, with prior written approval of the Chair or Vice Chair of Governors.

All Governors must submit a declarations of interest form, a summary of which will be published on both school websites. In addition, governor names are published on the Government 'Get Information About Schools' website for public information.

Further information about being a governor can be obtained from Governor Support, Achieving for Children, Email: governor.support@achievingforchildren.org.uk or Phone: 020 8547 6548/6970